



Malout Institute of Management & Information Technology (MIMIT), MALOUT

(Established & Promoted by **Government of Punjab**)

Ref. No. mimit/int/16/363

Date 25/8/16

OFFICE ORDER

To check ragging menace in the institute Girls Hostel, following Staff/Faculty members have been deputed on duty as per the schedule given below. They all remain vigil for any ragging incident in the institute Girls hostel. This duty is in addition to their normal duty. They are further requested to enter any incident of ragging in the register available with security guards at the gate of hostel. This can also be brought to the notice of Chief Warden.

Date	Timings	Name of Faculty/Staff Member	Signature
27/08/2016	7:00 AM to 12:00 PM	Ms. Shampy (CSE)	
27/08/2016	12:00 PM to 5:00 PM	Ms. Neha Sethi(CSE)	
27/08/2016	5:00 PM to 8:00 PM	Ms. Anu Garg(CSE)	
27/08/2016	8:00 PM to 11:00 PM	Ms. Binny Thakral (CSE)	
28/08/2016	7:00 AM to 12:00 PM	Ms. Gurmeet Kaur (CSE)	
28/08/2016	12:00 PM to 5:00 PM	Ms. Sweety(CSE)	
28/08/2016	5:00 PM to 8:00 PM	Ms. Rubina (CSE)	
28/08/2016	8:00 PM to 11:00 PM	Ms. Anamika Jain(IT)	
29/08/2016	7:00 AM to 9:00 AM	Ms. Amandeep Kaur (Non-AICTE)	
29/08/2016	5:00 PM to 8:00 PM	Ms. Navdeep Lata(IT)	
29/08/2016	8:00 PM to 11:00 PM	Ms. Neha (Non-AICTE)	
30/08/2016	7:00 AM to 9:00 AM	Ms. Shimona Dhonchak (Non-AICTE)	
30/08/2016	5:00 PM to 8:00 PM	Ms. Ratan Mala(Admin)	
30/08/2016	8:00 PM to 11:00 PM	Ms. Navjot Kaur (IT)	
31/08/2016	7:00 AM to 9:00 AM	Ms. Amanjot Kaur(CSE)	
31/08/2016	5:00 PM to 8:00 PM	Ms. Navdeep Lata(IT)	
31/08/2016	8:00 PM to 11:00 PM	Ms. Rajinder Kaur(MBA)	
1/09/2016	7:00 AM to 9:00 AM	Ms. Gagandeep Kaur (Non-AICTE)	
1/09/2016	5:00 PM to 8:00 PM	Ms. Sukhbir Kaur Sandhu (MBA)	
1/09/2016	8:00 PM to 11:00 PM	Ms. Gurpreet Kaur(Admin)	

2/09/2016	7:00 AM to 12:00 PM	Ms. Deepinder Kaur(Non-AICTE)	
2/09/2016	12:00 PM to 5:00 PM	Geeta Arora (ECE)	
2/09/2016	5:00 PM to 8:00 PM	Ms. Shikha (Lib)	
2/09/2016	8:00 PM to 11:00 PM	Ms. Shikha (Lib)	
3/09/2016	7:00 AM to 12:00 PM	Ms. Nitika Gulbadar (ECE)	
3/09/2016	12:00 PM to 5:00 PM	Ms. Sandeep Kaur (Non-AICTE)	
3/09/2016	5:00 PM to 8:00 PM	Ms. Sukhwinder Kaur(Lib)	
3/09/2016	8:00 PM to 11:00 PM	Ms. Sukhwinder Kaur(Lib)	
4/09/2016	7:00 AM to 12:00 PM	Ms. Neha Bajaj (Non-AICTE)	
4/09/2016	12:00 PM to 5:00 PM	Ms. Jinia (Non-AICTE)	
4/09/2016	5:00 PM to 8:00 PM	Ms. Reetika Dhawan(Admin)	
4/09/2016	8:00 PM to 11:00 PM	Ms. Shikha Grover(Admin)	
5/09/2016	7:00 AM to 9:00 AM	Ms. Navdeep Kaur(Non-AICTE)	
5/09/2016	5:00 PM to 8:00 PM	Ms. Sukhvinder Kaur(Admin)	
5/09/2016	8:00 PM to 11:00 PM	Ms. Ekta Mangla (Non-AICTE)	
6/09/2016	7:00 AM to 9:00 AM	Ms. Kirti (ECE)	
6/09/2016	5:00 PM to 8:00 PM	Ms. Sukhbir Kaur Sandhu (MBA)	
6/09/2016	8:00 PM to 11:00 PM	Ms. Baljit Viridi (Admin)	
7/09/2016	7:00 AM to 9:00 AM	Ms. Rupinder kaur (Non-AICTE)	
7/09/2016	5:00 PM to 8:00 PM	Ms. Deepika Jain(ECE)	
7/09/2016	8:00 PM to 11:00 PM	Ms. Nisha Rani (App Sc)	
8/09/2016	7:00 AM to 9:00 AM	Ms. Satbeer Kaur (Non-AICTE)	
8/09/2016	5:00 PM to 8:00 PM	Ms. Mamta Goyal (App Sc)	
8/09/2016	8:00 PM to 11:00 PM	Ms. Ramandeep Kaur (Acad)	
9/09/2016	7:00 AM to 9:00 AM	Ms. Shivani (App Sc)	

Duty can be adjusted with written permission of undersigned only and should be informed to the Chief Warden.

J. M. Malout
25/08/16
Principal
MIMIT Malout

Cc.

1. All Department IC/s
2. Concerned Officials
3. Chief Warden / Wardens
4. Website In charge to upload